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REDISTRICTING SERVICES IFB #001

ADDENDUM #1

March 9, 2011

Section V SCOPE OF WORK (Volume III), I (1), pages 12-13. AND
Section VII - COST (Volume V), C, page 16, AND
Attachment 9 - BIDDER COST WORK SHEET, 2, page 35.

This addendum changes bid requirements in Section V Scope of Work (Volume III), I (1), pages 12-13. Replace the existing bid pages with those attached. The requirements that have been changed are identified with a vertical line in the left margin.

All other requirements in the IFB remain unchanged.

If you have questions, or need any clarifying information, the contact person for this IFB is:

Daniel Claypool, Executive Director
Citizen's Redistricting Commission
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Please note that no verbal information given will be binding upon the Commission unless such information is issued in writing as an official addendum.

Daniel Claypool, Executive Director
Contract Administrator

Attachment(s)

H. Fixed Cost for Commission Meetings (includes travel, expenses)

The Contractor must attend and participate in a minimum of ten (10) days of Commission meetings (Post-Map). The total cost for these 10 meetings will be provided as a Fixed Cost that includes all associated travel expenses. This cost will be included in ATTACHMENT 9, Bidder's Cost Work Sheet. The Contractor will be responsible for:

- a. Present a summary of testimony from groups of citizens self-identifying as a "community of interest" and any related maps provided by them;
- b. Present relevant criteria to be used in evaluating the maps under discussion;
- c. Produce, digitally store, project on screen (for audience viewing), and print all maps desired by the Commission.

The Contractor is required to provide the cost for 10 meetings with the Commission including travel expenses. Contractor must provide travel costs based on travel from Contractor's primary work place in California (out-of-state travel is not reimbursable) to Sacramento.

Optional Commission Meetings Cost (includes travel expenses)

The Contractor must provide a cost per meeting day for optional Commission meetings including travel expenses (as described above). These optional meetings will be scheduled at the discretion of the Commission, The cost will be included in the evaluation for award.

MEETS REQUIREMENT? YES_____ NO _____

I. Customer Experience References

1. Reference Projects

Bidders must provide the name, location and start and end dates for two (2) "reference" redistricting projects with districts and/or agencies that the Contractor has successfully performed services for over the past twenty (20) years.

The references must be for projects that are of a similar size, scope and complexity as those found in California's most populous cities, for example (with Jan 2010 population figures from California Department of Finance):

City	/Pop of City
Los Angeles	4,094,764
San Francisco	856,095
Riverside	304,051
San Diego	1,376,173
Sacramento	486,189

The table below describes the racial/ethnic diversity of the Cities based on 2006-2009 ACS data from the U.S. Census:

	% Hispanic or Latino	% Not Hispanic or Latino	% Not Hispanic or Latino: White	% Not Hispanic or Latino: Black	% Not Hispanic or Latino: Asian
Los Angeles	41%	59%	42%	8%	9%
San Francisco	13%	87%	51%	6%	30%
Riverside	39%	61%	50%	6%	5%
San Diego	24%	76%	58%	67%	13%
Sacramento	23%	77%	47%	13%	17%

http://factfinder.census.gov/servlet/ACSSAFFacts?_event=Search&geo_id=04000US06&_geoContext=01000US%7C04000US06%7C16000US0664000&_street=&_county=&_cityTown=&_state=04000US06&_zip=&_lang=en&_sse=on&ActiveGeoDiv=geoSelect&_useEV=&pctxt=fph&pgsl=040&_submenuld=factsheet_1&ds_name=ACS_2009_5YR_SAFF&_ci_nbr=null&q_r_name=null®=null%3Anull&_keyword=&_industry=

To be deemed comparable, the bidder's redistricting projects must consist of the following for each of the project references (based on the time the redistricting services were provided):

- a. Population within **15%** of any of the cities noted above. Example: values of 984,509 – 727,681 will be deemed comparable to a table value, above, of 856,095; and
- b. Racial and ethnic diversity of the population within 15% of the values for the racial/ethnic groups who make-up any of the cities noted above. Example: values of 33% - 63% will be deemed comparable to a table value, above, of 48%.

2. Description of Contractor's Role

The Contractor must provide a description of how the above two factors (1. a-b) were addressed when lines were being drawn and the Contractor's contribution to resolving any issues resulting from the prospective lines, including whether VRA section 2 or 5 criteria impacted the line drawing and if so, the involvement of the Contractor in determining where the line should be drawn.

3. Contact Person for Reference

For the reference projects, provide a "contact name", "address" and "phone number" for a principal member of the reference project. The contact person must be an individual in a senior capacity who was directly involved in drawing the lines and must be available by phone for two days after Final Bid opening.

MEETS REQUIREMENT? YES _____ NO _____

REFERENCE: Document _____ Page(s) _____

DESCRIPTION:

J. Resumes

1. Key Personnel

The bidder must provide detailed resumes for all management, supervisory and key personnel to be assigned to the contract.

SECTION VII - COST (Volume V)

The Final Bid Cost is the sum of the Total Fixed Cost and the Optional Cost, as described below.

A. Bidder Cost Work Sheet - Attachment 9

The bidder must complete the BIDDER COST WORK SHEET in Attachment 9 and return it in Volume V of the Final Bid submission.

Volume V must be a separate, sealed, and clearly identified document.

B. Total Fixed Cost

The Total Fixed Cost is the sum of all costs associated with the provision of services as required by this bid. For example, this may include, but not be limited to, the following:

- Consulting services
- Managerial and/or administrative support
- Clerical/staff support
- Materials and supplies
- Documents, reports, forms
- Reproduction
- Direct and indirect expenses
- Technical support
- Any other costs (Itemize)

C. Optional Costs

For the purpose of the evaluation and award, the Commission will include the Contractor's per meeting-day costs for ten (10) optional Public Input Hearings (Pre-and Post-map) and the Contractor's per meeting-day costs for ten (10) optional Commission meetings that include travel and per diem. These services are required to be in accordance with the requirements in SECTION V of the IFB.

The Optional Costs shall be computed as follows:

Per Meeting Day Cost for optional Public Input Hearings (Pre-and Post-map) x 10 = Total Cost.

(Per Meeting Day Cost for optional Commission Meetings + travel and per diem) x 10 = Total Cost.

The sum of Total Costs = Total Optional Cost.

2. Optional Costs

Optional Services	Cost per Occurrence (Hearing / Meeting Cost only)	Number of Occurrences	Travel Costs	Cost
Public Input Hearings	\$	10		\$
Commission Meetings	\$	10		\$

Total Optional Cost \$ _____

Final Bid Cost (Total Fixed Cost + Total Optional Cost) \$ _____