

STATEWIDE AND MULTIPLE DISTRICT PRESENTATIONS: INPUT HEARING MEETING POLICIES AND PROCEDURES

DRAFT – May 4, 2011

In order to promote an orderly process for the delivery of statewide or multiple district plans to the Citizens Redistricting Commission (commission), the following policies and procedures are established.

1. The Commission has allocated two days of public hearings – May 24th at Laney College, Oakland and May 26th at the California State University Northridge, Northridge – to provide the public with opportunities to present statewide and regional plans. Note: Plans will be considered by the commission even if they are not formally presented at a public hearing, but developers of these plans are strongly encouraged to participate in the hearing process to provide highlights of their plans in an expanded time format and to be available to answer questions posed by the commission, its staff, and/or its consultants.

2. The hearing schedules:

Statewide or Multiple District Presentations	9:00 a.m. – 12:00 p.m.
Lunch Break	12:00 p.m. – 1:00 p.m.
Statewide or Multiple District Presentations	1:00 p.m. – 6:00 p.m.
Dinner Break	6:00 p.m. – 7:00 p.m.
Individual Presentations	7:00 p.m. – 10:00 p.m.

3. Only presentations of Statewide or Multiple District plans will be allowed to present during the time reserved for this purpose. Multiple districts are considered to be two or more districts. Individuals wishing to provide a single district presentation or public testimony will present from 7:00 p.m. until 10:00 p.m.
4. Statewide presentations of plans for the different types of districts, Assembly, Senate, Congressional or the Board of Equalization are considered separate and distinct. The commission will allow a separate presentation time and question and answer period for each statewide presentation.
5. Each presentation shall be no longer than 15 minutes in length and each question and answer period following a presentation shall be no longer than 10 minutes in length. Within the 10 minute time limit for questions and answers, the presenter will be given a maximum of two minutes to answer each question posed by the commission. All presentations and responses will be timed by commission staff and the individual speaking will be notified when there are 30 seconds remaining in the presentation or response period. Each speaker is expected to wrap up their presentation or response within a few seconds of the notification that their time has ended.

Individuals wishing to provide single district presentations or individual testimony may start signing up at 6:00 p.m. Presentations and/or testimony will begin at 7:00 p.m., as noted. Each individual presentation or testimony will be no more than three (3) minutes in length if there are 60 or less speakers signed up to speak when the presentations begin. If there are 61 or more speakers, presentations and/or testimony will be limited to no more than two (2) minutes. Each speaker will be timed by commission staff and the individual speaking will be notified when there are 30 seconds remaining in the presentation period. Each speaker is expected to wrap up their presentation within a few seconds of the notification that their time has ended. Speakers will be given no more than one (1) minute to respond to questions by the commission. The speakers will be notified when there are 15 seconds remaining in their response period. Each speaker is expected to wrap up their response within a few seconds of the notification that their response period has ended.

6. Groups or individuals requiring power point presentations are strongly encouraged to provide those presentations at least three days prior to the presentation date. If the power point presentation cannot be provided until the day of the hearing, it must be presented prior to the beginning of the hearings. No power point presentation will be uploaded for viewing after the hearing has begun.
7. Please be courteous and civil to all individuals attending these hearings and respect every speaker's right to provide their point of view.
8. Security is provided at every venue for the safety and protection of the public, commission staff, and the commission. If a problem arises, either within or outside the hearing, please immediately notify the security personnel assigned to the hearing and the commission's staff.