

Invitation for Bid (IFB)
 Questions and Answers from Bid Advertisement
 Date: March 7, 2011

#	Questions	Answers
1	<p>The RFP directs contractors to see the Bid Documents. Other than a very brief summary description, no bid documents appear to have been included. Will a more detailed SOW be forth coming? (Submitted: March, 2, 2011 at 8:01:57 pm PST)</p>	<p>As noted below, the bid document and detailed Statement of Work (SOW) will be released on Monday, March 7th.</p>
2	<p>How will the Department provide answers to questions for potential proposers when the due date is the same as the due date of the proposal? (Submitted: March 2, 2011 at 10:55:59 pm PST)</p>	<p>The initial time line provided to the public was in error. The key action dates are: response to advertisement questions March 7th. Release of bid: March 7th. Last day to submit an intention to bid: March 9th. Last day to submit written questions regarding the bid: March 11th. The State's response to the written questions: March 12th. Submission of bids: March 15th.</p>
3	<p>Please provide the expected number of draft version of maps for each of the fifty-three (53) Congressional districts, forty (40) State Senatorial, eighty (80) State Assembly, and four (4) Board of Equalization districts, the number of Citizen's Redistricting Commission meeting(s) that will require staff support, the number of expected public educational outreach meetings, the number of expected Public Input Hearings, and the nature of "computer support" such as DEVELOPMENT of a customer database or software to allow real time map scenarios, a number of laptop computers with docking station network provided to committee and staff, etc. (Submitted March 3, 2011 at 3:19:49 pm PST)</p>	<p>The number of draft versions of the four required maps will be subject to the public review process and the Commission's instructions to the contractor. The number of meetings that will require staff support is set at a minimum of 18 public input hearings for the purpose of the bid. However, as noted in #5, below, there will probably be more meetings and a compensation structure is provided to ensure that the contractor is fairly reimbursed. The commission's public outreach meetings are still under consideration and may not be held exclusive of the public input hearings. The nature of the development of a customer database or software to allow real time map scenarios is the subject of the bid. Each contractor is responsible for providing the services necessary to allow individuals at a public meeting to present their information in way that accurately captures that information. The Commission may need to have access to a station network where they can work with the redistricting database. If required by the Commission, an in-line review process contractor will need to have access to the same database, maps, information and conclusion that the contractor uses in providing completed drafts and final maps to the Commission. The Commission's staff will not have access to the database and will not participate in the technical line drawing</p>

		function in any way.
4	<p>1. What is the percentage of the total project budget that each of these tasks/deliverables is anticipated to represent? a. Census data processing b. Census data analysis c. Preparation of redistricting maps d. Public education outreach meetings e. Public Input Hearings (Submitted: March 3, 2011 at 4:34:39 pm PST)</p>	<p>No percentages have been assigned to any given tasks in the Invitation For Bid (IFB). The amount of time that each of these functions will take will be subject to the public review process and the Commission's instructions to the contractor.</p>
5	<p>Will the contractor be required to conduct outreach meetings and Public Input Hearings in each of the 53 Congressional Districts, 40 State Senatorial Districts, 80 State Assembly Districts, and 4 Board of Equalization Districts or can outreach be conducted at strategic locations where these districts overlap? How many meetings are expected? (Submitted: March 3, 2011 at 4:36:31 pm PST)</p>	<p>The contractor will not have the responsibility for conducting any of the hearings or meetings contemplated by the Commission during the redistricting process. The contractor will be responsible for attending meetings and providing technical expertise as noted in #6, below. The schedule for the meetings is not known at this time and will be set, in part, through a participatory process that will include the technical contractor that is awarded the final contract or procured through any other source if no award is made through this IFB. The number of locations is also not known at this time. This schedule will also be set through the participatory process noted. It is important to note that the contractor will participate in the discussions regarding the the locations and schedule of all meetings and hearings, but the final decision for both the locations and the schedule is the Commissions and only the Commissions. At this time, the IFB states that there will be a minimum of 18 hearings and 10 meetings with the Commission that are the basis for the bid. All meetings and hearings must be conducted before August 15, 2011.</p> <p>The IFB also requires a per meeting calculation and separate travel expense calculation that will be applied to any meetings beyond the those that are basis for the bid. Finally, it is also important to note that the Commission may, at its discretion, require more than one hearing on a given date if the Commission determines that there is a necessity to obtain data more quickly in order to complete the redistricting process within the required deadline.</p>
6	<p>Will the contractor be responsible for scheduling meetings/hearing locations, advertising the meeting/hearings, and conducting or facilitating the meetings/hearings? What type and format of meeting/hearing documentation is the Commission</p>	<p>The Commission will designate staff, contractors and/or consultants to schedule, advertise, conduct, and facilitate any hearings or meetings conducted. The contractor will provide staff for technical explanations to the public and to assist the public in providing public</p>

	<p>expecting? Will written comments be accepted? What role will the contractor have in summarizing and preparing responses to public comment? (Submitted: March 3, 2011 at 4:37:41 pm PST)</p>	<p>input. This may include maps of any type, written documents, or verbal explanations regarding any aspect of the redistricting process, in particular "communities of interest". The contractor's staff will be required to summarize public responses so that the information can be used to accurately and fairly redistrict the state's political districts. The contractor will also be responsible for using the information in the reports that are required to support each of the four maps that will redistrict California's Congressional, Senatorial, Assembly and Board of Equalization districts.</p>
7	<p>Is the Citizens Redistricting Commission the contracting entity? Will the contractor have direct involvement with members of the Citizens Redistricting Commission? What will be the nature of that involvement? (Submitted: March 3, 2011 at 4:38:36 pm PST)</p>	<p>The Citizens Redistricting Commission is the contracting entity. The contractor's functions must be performed in coordination with, and as specified by, the Commission. This will include meetings with the commission where the contractor's draft maps will be discussed in detail and the contractor will receive specific instructions from the Commissioners on how to alter the maps to comply with the Commission's direction and applicable state and federal law.</p>
8	<p>What data, information, technology platforms or tools, and other resources will be available from the State for the consultant's use during the contract? (Submitted: March 3, 2011 at 4:39:52 pm PST)</p>	<p>The State will only provide access to 2010 Census Data contained in the Statewide Database. That database is the only database that may be used to produce the redistricting maps required by the Commission. All other relevant information, technology platforms or tools, and any other resource necessary to complete the requirements of the bid must be provided by the contractor.</p>
9	<p>In view of the fact that the Commission's redistricting maps must not only follow complex state laws but be subject to review by the Justice Department, is the consultant responsible for any assessment of legal compliance? (Submitted: March 3, 2011 at 4:41:18 pm PST)</p>	<p>Compliance with law is the Commission's responsibility, in consultation with legal counsel. Contractor is responsible for providing maps that offer clear options based on the application of relevant law and that reflect the Commission's direction.</p>
11	<p>What is the actual value of this contract? (It is listed as \$1 on the BidSync bid announcement.) (Submitted: March 3, 2011 at 4:41:53 pm PST)</p>	<p>The actual value of the contract will be established by the lowest responsive bid by the contracting pool when each contractor seeks fair reimbursement for the services specified in the IFB.</p>
1	<p>When will answers to these questions and the questions regarding the IFB be posted? The time for response to the IFB is only 8 days. Is there any potential that the proposal due date will be extended to provide time to</p>	<p>The answers to the advertisement will be posted Monday, March 7, 2011. It is anticipated that the IFB should answer most of the questions presented in the questions concerning the advertisement.</p>

review and respond to the IFB and any response to questions submitted by March 11? (Submitted: March 3, 2011 at 4:43:20 pm PST)

The final date to submit written questions will be March 11, 2011 and the final date for the State response to written questions is March 12, 2011. These dates are subject to change if the bid release date is delayed for any reason.