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INVITATION TO SUBMIT A SUPPLEMENTAL APPLICATION

February 17, 2010

Dear Applicant:

Thank you for your interest in serving as a member of California's first Citizens Redistricting Commission (commission). Based on the responses that you provided on your initial application, the Bureau of State Audits (bureau) has determined that you are tentatively eligible to serve as a member of the commission. We are now inviting you to complete a supplemental application. The supplemental application gives you the opportunity to provide more detailed information to the Applicant Review Panel regarding your qualifications to serve on the commission. Completing the supplemental application is a mandatory step in the application process. You must complete the supplemental application and submit **three required letters of recommendation**, by no later than **April 2, 2010**.

Before you proceed with your supplemental application, you should consider whether you have the time, qualifications, and commitment to perform the high-profile work of a commissioner. The process for determining the districts and coming to a final agreement on the maps for those districts must occur in an 8 ½ month period that starts January 1, 2011, and ends September 15, 2011, with the presentation of the final maps to the Secretary of State for certification. During those 8 ½ months, the work of the commissioners will be complex, time-consuming, and in the public spotlight. While the commissioners will have staff, there are many tasks that can only be performed by the commissioners. These tasks include, but are not limited to the following:

- Holding numerous public hearings at locations throughout the State to determine which communities share common interests and should share common representation. During the hearings, testimony and presentations may be lengthy. Each hearing will require multiple members of the commission to be in attendance and most meetings will likely be conducted in the evenings and on weekends to accommodate the public's schedules.

- Reviewing and discussing data that is pertinent to the setting of geographic boundaries for the different districts. This includes the census data from which the districts will be drawn, computer modeling of the census data to create potential districts, and the discussion and compromise that must accompany a process where the State's political future will be decided for a 10-year period.
- Hiring and directing the commission's staff in the many tasks that will be required for the commission to function effectively and efficiently. This may include drafting and promulgating regulations; appointing a staff director; scheduling meetings and hearings, including the advanced notification of interested parties; maintaining records of the commission's deliberations; overseeing payroll, travel reimbursements, equipment purchases, and maintenance; and communicating with the entities that will request information regarding the commission's progress.
- Voting for the approval of the final maps developed in the redistricting process after an extended period of public debate and compromise through different iterations of proposed district maps.
- How much time each commissioner will devote to the process and which tasks will be assigned to each individual commissioner will be up to the commission. However, carrying out the duties of the commission should be first and foremost for each commissioner during the 8 ½ month period the commission has to define the State's political districts for the next 10 years.

The supplemental application is located online on the Home page of our Web site, www.WeDrawTheLines.ca.gov, and unless you qualify for a reasonable accommodation under the Americans with Disabilities Act of 1990, you must complete and submit the supplemental application electronically. You can also access the supplemental application directly from this e-mail by using the following link <https://application.wedrawthelines.ca.gov/supplemental/login>. To access the supplemental application, you must use the same e-mail address and password that you used when you filled out the initial application. If your e-mail address changes, please contact us immediately at votersfirstact@auditor.ca.gov or call us at 1.866.356.5217. If you have forgotten your password, follow the instructions on the Web site for requesting a password change. Contact us at the e-mail address or phone number listed above if you need assistance.

When you submit a completed supplemental application, the bureau will send an e-mail notifying you that the application has been received. The bureau will also send you an e-mail alerting you when it has received each of the three required letters of recommendation. Once the bureau has received a completed supplemental application and all three of the letters of recommendation, you will receive an e-mail advising you that your application is complete and has been submitted to the Applicant Review Panel for consideration.

The bureau will post applications and other materials on its Web site at www.WeDrawTheLines.ca.gov but will not post on the Internet your date of birth, current physical mailing and e-mail addresses (excluding the city and county) and telephone numbers, or the addresses and telephone numbers of your immediate family members. As the PRIVACY NOTIFICATION AND WAIVER indicates, the bureau is required by the Voters FIRST Act to retain the information that you provide during the application process for 12 years from the date of your application.

Applicants who receive this Invitation to Submit a Supplemental Application, but who do not submit a completed Supplemental Application and the three required letters of recommendation by **April 2, 2010**, will be removed from the applicant pool. As applicants are removed from the applicant pool, they will receive an e-mail notifying them that they have been removed from the applicant pool.

Please note that as an applicant in this process, you are responsible for ensuring that your e-mail account has sufficient space to receive our e-mail notifications and that your security specifications do not block our notifications. The bureau is not responsible for ensuring that you receive the notifications that we send you regarding this application process.

Prior to filling out the Supplemental Application, the bureau highly encourages you to view more information about it, including how to demonstrate that you are qualified to be a commissioner, the role of the commissioner, how the application process works, guidance in conflict-of-interest provisions of the Voters First Act, and the timeline outlining the key duties of the commission on our Web site at <http://wedrawthelines.ca.gov/application.html>.

Sincerely,



ELAINE M. HOWLE, CPA
California State Auditor