



MEETING NOTICE AND AGENDA
Citizens Redistricting Commission
State Capitol, Room 126
Sacramento, CA 95814
www.wedrawthelines.ca.gov

Wednesday, February 23 – Sunday February 27, 2011

9:00 a.m. – 6:30 p.m. (or conclusion of business).

NOTICE: The Commission may not meet on every noticed day. Please consult the website for up-to-date information on the days the Commission will convene. The order of business reflected on meeting Notice and Agenda is subject to change by the Commission at the meeting. The Commission may consider parts of an agenda item without closing the item, and the Agenda items may continue from day to day. In addition to the Committee agenda items listed below, Advisory Committee agenda include all items on the agenda of the Commission as a whole. The specific time and place of the meetings of Advisory Committees will be announced during the Commission's meeting and when possible will be posted on the Commission web site. Advisory Committee meeting times on this Notice and Agenda are approximate. The location of these meetings will be near in time and location to the Commission meeting. At its sole discretion, the Commission or an Advisory Committee may periodically recess for breaks.

The Commission will hold a civic engagement meeting on Saturday, February 26, and may extend that meeting to Sunday, February 27, 2011, if the demand for engagement exceeds Saturday's capacity. This Commission session is to receive information on efforts to educate the public on redistricting. Any group or individual who would like to make a presentation should contact the staff of the Citizens Redistricting Commission at 1-866-356-5217 or send an e-mail to votersfirstact@crc.ca.gov.

This meeting will be streamed live via the Internet and recorded by a videographer and stenographer. Both the video and transcript will be available at www.wedrawthelines.ca.gov as soon as is practicable after the meeting. Hard copies of written materials that have been provided to the members of the Commission will be available at the meeting. In addition, electronic versions of the documents that have been made available to the Commission will be available at www.wedrawthelines.ca.gov.

Wednesday, February 23, 2011
Advisory Committee Agenda

Technical Advisory Committee (Wednesday, February 23, 9:00 a.m. – 11:30 a.m.),
Room 126

1. Recruiting and hiring consultants.
 - Procedures and criteria including conflicts.
 - Discussion of contracting procedures
 - Carol Umfleet, State Contracts Specialist
2. Preparations for access to initial approximation of 2010 Census data.
3. Preparation for receipt of the 2010 census data and integration into the redistricting systems
 - Considerations of adjustments for census data
4. Procuring and conducting training for Commissioners in the strategies of redistricting and use of redistricting software.
5. Training and information for citizens in using census information and software.

Public Information Advisory Committee (Wednesday, February 23,
9:00 a.m. – 11:30 a.m.), Room 127

1. Public education plan
2. Media relations training
3. Media plan
4. Communications strategy
5. Web media

Finance and Administration Advisory Committee (Wednesday, February 23, 12:00 p.m. - 2:30 p.m.) Room 126

1. Budget and budget augmentation
2. Staffing and personnel
3. Information Technology
4. Facilities
5. Management of personnel and equipment contracts

Outreach Advisory Committee (Wednesday, February 23, 3:00 p.m. – 5:30 p.m.), Room 126

1. Meeting framework
2. Locations and length of outreach meetings
3. How to take public comment – active listening

Legal Advisory Committee (Wednesday, February 23, 3:00 p.m. – 5:30 p.m.), Room 127

1. Identifying and securing legal training.
2. Review of legal obligations
3. Pre-Clearance
4. Legal compliance review
5. Litigation
6. Consideration of VRA Counsel
 - Procedures and criteria, including conflicts
7. Consideration of proposed governance rules for commission
 - Discussion of contracting procedures
 - Carol Umfleet, State Contracts Specialist

Full Commission Business Meeting
Thursday, February 24 and Friday, February 25
9:00 a.m. – 6:30 p.m.
Thursday (Room 126); Friday (Room 437)

1. Commission governance matters
 - Detailed agenda
 - CRC meeting procedures & resources

2. Executive Director's Report
 - Review of staff protocol - update
 - Commission action items
 - Staffing report

3. Advisory Committee Reports
 - Finance & Administration
 - Pro forma budget
 - Overview of CRC burn rate
 - Budget augmentation request plan

 - Legal Advisory Committee
 - Legal counsel report
 - Disclosure policy
 - Discussion of contracting procedures
 - Carol Umfleet, State Contracts Specialist

 - Technical Advisory Committee
 - Redistricting software available to the public
 - Collection of non-Census data
 - Adjustments to census data
 - Discussion of contracting procedures
 - Carol Umfleet, State Contracts Specialist

- Outreach Advisory Committee
 - Proposed dates and locations for the Educational Workshops and Community Input Hearings
 - Format for the Educational Workshops and Community Input Hearings
 - Date for the release of the Commission's first trial maps
 - Final scope of work for CCP and mapping consultant
 - Public Information Advisory Committee
 - Director of Communications report
4. Recruiting and hiring, including training, criteria, interviewing, and choosing staff and consultants.
 - Conflict of interest considerations for staff and consultant hires
 - Doug Johnson, Rose Institute: Alternative training ideas
 5. Presentations, discussion, and action regarding redistricting matters
 - Ex parte communications/protocol for public contact; continuing if needed
 6. Schedule, operation and location of future meetings.
 7. Presentations, discussion and action regarding training and future training.
 - Media, public contacts and Bagley Keene training
 - Census Bureau Webinar
 - Voting Rights Act training
 - Ethics and sexual harassment training report
 - Hans Johnson, Public Policy Institute of California: census data
 8. Approval of Meeting Minutes
 - Summary of Commission meeting highlights and accomplishments
 9. Public Outreach

Commission Public Outreach
Saturday, February 26
9:00 a.m. – close of business
Room 126

Commission Session to Receive Information on Efforts to Educate the Public on Redistricting

The objective of this session is to give the Commissioners a general understanding of the redistricting education and outreach done by citizen-based organizations and groups statewide and the plans of those entities for additional outreach in the future.

The goal of this session is not to receive formal community of interest testimony. Formal hearings to collect community of interest testimony are currently being scheduled and will be held across the state.

Groups and organizations are invited to give presentations to the Commission. To give a presentation groups should register by calling 1-866-356-5217 or send an e-mail to votersfirstact@crc.ca.gov.

The time and structure will be provided after registering and will be subject to change depending on the number of groups interested in presenting. All other members of the public or groups that do not register to make a structured presentation are welcome to make public comment after the presentations are finished.

PUBLIC COMMENT

*In addition to public comment regarding each agenda item, the Commission affords an opportunity to members of the public to address the Commission on items of interest that are within the Commission's jurisdiction but are **not** on the noticed agenda. The Commission is not permitted to take action on items that are not on the noticed agenda, but may refer items to staff for future consideration. The Commission reserves the right to limit the time for speakers.*

CLOSED SESSION

1. If necessary, consideration of personnel matters: evaluation of candidates for Commission staff positions. (Government Code section 11126(a)(1).)

ADJOURNMENT

Please contact Janeece Sargis at 1-866-356-5217, or TDD 1-800-735-2929, or votersfirstact@crc.ca.gov to submit written material regarding an agenda item or to request special accommodations for persons with disabilities, or non-English language translations. Any person with a disability who wishes to receive this Notice and Agenda in an alternative format, or who wishes to request auxiliary aids or services to participate in the meeting of the Commission, in accordance with State or Federal law, should contact Janeece Sargis at 1-866-356-5217 not later than five (5) business days before the noticed meeting day.