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28 April, 2011

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California Citizens Redistricting Commission
1130 K Street, Suite 101
Sacramento, CA 95814

Re: **RECORDS REQUEST**

Per _____

Dear Records Request Officer:

Pursuant to the California state open records act, this request is to cause specific categories of documents to be retained in support of and available for future specific future Freedom of Information Act (FOIA) requests. No documents are to be released until after 15 Aug 2011.

DO NOT SEND ANY DOCUMENTS UNLESS SPECIFICALLY REQUESTED

Documents to be retained are those produced, received or used between 1 Dec 2010 and 15 Aug 2011:

1. The following types of materials produced or used by individual Commissioners, their staff, consultants and contractors which have not been posted on the Commission website to include:
 - Any and all physical documents, electronic eMails and Instant Messages exchanged between and among the members of the Commission and any members of their staff, consultants or contractors.
 - Any and all snail mail, faxes, electronic eMails, Instant Messages and documents of any type exchanged between any members of the Commission, their staff, consultants and contractors directly with any member of the public when those communications are concerned with the organization or business of the Commission.
 - Any and all notes and documents on laptop and other computers which materially contribute to the organization and function of the Commission or to individual or group decisions regarding the business of the Commission.
 - Any and all handwritten or typewritten notes and documents which materially contribute to the organization and function of the Commission or to individual or group decisions regarding the business of the Commission.
 - Any original minutes of Commission business meetings, in whatever form, even though the meeting video and audio recordings provide and contain essentially the same information.
2. The date, phone number, name, address (if possible) and topic of discussion of any and all telephone communications between and among members of the California Citizens Redistricting Commission and communications of Commissioners directly with any of their staff, consultants, contractors or any member of the public where notice of that communication has not been posted on the Commission website when those communications are concerned with the business of the Commission.
3. All notices, agendas, audio recordings, video recordings, transcripts and documents from any source which are or have been posted on the website of the California Citizens Redistricting Commission.
4. Specifically excluded are the following:
 - Communications with content of solely a personal nature.
 - Communications dealing with personnel matters, salaries and fees which are protected by State statute.
 - The presentation of business cards between members of the Commission, their staff and anyone else.

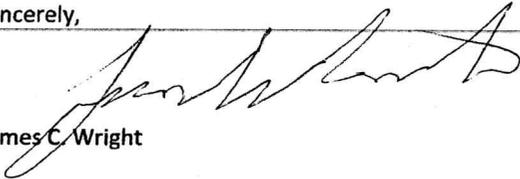
DO NOT SEND ANY DOCUMENTS UNLESS SPECIFICALLY REQUESTED

No records are to presently be disclosed; therefore I expect a fee waiver. This request is to cause certain documents to be preserved in support of and available for future research and/or litigation.

If my request is denied in whole or part, I ask that you justify all deletions by reference to specific exemptions of the act.

Thank you for your assistance.

Sincerely,



James C. Wright