

## California Citizens Redistricting Commission

"Fair Representation—Democracy At Work!"



MEETING NOTICE AND AGENDA  
Citizens Redistricting Commission  
April 7, 2011 - State Capitol, Rooms 437 & 444  
April 8, 2011 - State Capitol, Room 3191  
Sacramento, CA 95814  
[www.wedrawthelines.ca.gov](http://www.wedrawthelines.ca.gov)

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Thursday and Friday, April 7 & 8, 2011

9:00 a.m. – 5:00 p.m. (or conclusion of business).

*NOTICE: The Commission may not meet on every noticed day. Please consult the website for up-to-date information on the days the Commission will convene. The order of business reflected on meeting Notice and Agenda is subject to change by the Commission at the meeting. The Commission may consider parts of an agenda item without closing the item, and the Agenda items may continue from day to day. In addition to the Committee agenda items listed below, Advisory Committee agenda include all items on the agenda of the Commission as a whole. The specific time and place of the meetings of Advisory Committees will be announced during the Commission's meeting and when possible will be posted on the Commission web site. Advisory Committee meeting times on this Notice and Agenda are approximate. The location of these meetings will be near in time and location to the Commission meeting. At its sole discretion, the Commission or an Advisory Committee may periodically recess for breaks.*

*This meeting will be streamed live via the Internet and recorded by a videographer and stenographer. Both the video and transcript will be available at [www.wedrawthelines.ca.gov](http://www.wedrawthelines.ca.gov) as soon as is practicable after the meeting. Hard copies of written materials that have been provided to the members of the Commission will be available at the meeting. In addition, electronic versions of the documents that have been made available to the Commission will be available at [www.wedrawthelines.ca.gov](http://www.wedrawthelines.ca.gov).*

**Advisory Committee Agenda**  
Thursday, April 7, 2011

**Technical/Outreach Advisory Committee** (Thursday, April 7, 9:00 a.m. – 11:30 a.m.),  
Room 437

1. Discussion of input hearing calendar
2. Operation and structure of public input hearings
3. Guidelines for Commissioners at public input hearings
5. Census data update
6. Public access to redistricting information
7. Inline process scope of work review and hiring process
8. Quantitative analyst – scope of work and hiring process

**Public Information Advisory Committee** (Thursday, April 7,  
9:00 a.m. – 11:30 a.m.), Room 444

1. Website update
2. Public input hearing communication plan
3. Language translation of materials/website
4. Media outreach update/discussion
5. Video update

*Notice: Commissioner Galambos Malloy will be participating in the Finance and Administration Advisory Committee meeting via telephone from the following remote address:*

*Central Building  
436 14<sup>th</sup> Street, Second Floor Conference Room  
Oakland, CA 94612*

**Finance and Administration Advisory Committee**

(Thursday, April 7, 1:00 p.m. – 3:00 p.m.) Room 437

1. Status of budget

- DOF response to \$1MM augmentation
- Budget Change Proposal
- Budget vs. actuals/variance report
  - Brief recap of previously approved CRC budget
  - Review of last month's actual and total plan variances
  - Presentation of proposed changes to the previously approved budget by line items (as needed)
- Commission per diem analysis (aggregated)

2. Staffing and personnel

- Review of proposed policy manual
- Review of communications protocol
- Status of hiring and volunteer staffing
- Overview of process for Executive Director & Chief Counsel Performance Review (to occur in closed session)

3. Information Technology

- Update on IT facilities in new building

4. Facilities

- Update on expected move

5. Management of personnel and equipment contracts

- Final contract details for Q2 Data and Research
- Contract status update for VRA firm
- Other anticipated contracts

**Legal Advisory Committee** (Thursday, April 7, 1:00 p.m. – 3:00 p.m.) Room 444

1. Coordination of work between Gibson, Dunn and Crutcher and Q2
2. Status of Q2 Data and Research contract
3. Consider Commission governance matters
4. Consider Commission access to internet maps and the Advancement Project website
5. Consider the need to conduct a racially polarized voting analysis
6. Issues related to census adjustment data

**Full Commission Business Meeting**

Thursday, April 7, 2011

State Capitol, Room 437 (3:15 p.m. – 4:30 p.m.)

1. Public Comment (3:15 p.m.)
2. Public Records Act retention training (3:15 p.m. – 3:45 p.m.)
3. Legal Advisory Committee report on Voting Rights Act Counsel retention (3:45 a.m. – 4:15 p.m.)
4. Public Comment (4:15 p.m.)
5. Adjourn (4:30 p.m.)

**Full Commission Business Meeting**  
Friday, April 8, 2011  
State Capitol, Room 3191 (9:00 a.m. – 4:00 p.m.)

2. Opening Comments and Public Comments (9:00 a.m. – 9:15 a.m.)
3. Advisory Committee Reports
  - Legal Advisory Committee (9:15 a.m. – 9:45 a.m.)
  - Technical/Outreach Advisory Committee (9:45 a.m. – 10:45 a.m.)
4. Break (10:45 a.m. – 11:00 a.m.)
  - c. Finance and Administration Advisory Committee (11:00 a.m. – 11:30 a.m.)
  - d. Public Information Advisory Committee (11:30 a.m. – 12:00 a.m.)
5. Closed Session (12:00 p.m. – 1:00 p.m.)
  - Consideration of personnel matters (Government Code section 11126(a)(1))
  - Potential litigation pursuant to Government Code section 11126(3)(1).
6. Confirm calendar (1:30 p.m. – 2:00 p.m.)
7. Executive Director's report (2:00 p.m. – 2:45 p.m.)
8. Communication Director's Report (2:45 p.m. – 3:30 p.m.)
9. Public comments (3:30p.m. – 4:00 p.m.)

## **PUBLIC COMMENT**

*In addition to public comment regarding each agenda item, the Commission affords an opportunity to members of the public to address the Commission on items of interest that are within the Commission's jurisdiction but are **not** on the noticed agenda. The Commission is not permitted to take action on items that are not on the noticed agenda, but may refer items to staff for future consideration. The Commission reserves the right to limit the time for speakers.*

## **CLOSED SESSION**

1. If necessary, consideration of personnel matters: evaluation of candidates for Commission staff positions. (Government Code section 11126(a)(1)).
2. If necessary, consideration of potential litigation pursuant to Government Code section 11126(e)(1).

## **ADJOURNMENT**

*Please contact Janeece Sargis at 1-866-356-5217, or TDD 1-800-735-2929, or [votersfirstact@crc.ca.gov](mailto:votersfirstact@crc.ca.gov) to submit written material regarding an agenda item or to request special accommodations for persons with disabilities, or non-English language translations. Any person with a disability who wishes to receive this Notice and Agenda in an alternative format, or who wishes to request auxiliary aids or services to participate in the meeting of the Commission, in accordance with State or Federal law, should contact Janeece Sargis at 1-866-356-5217 not later than five (5) business days before the noticed meeting day.*