

## Chat Policy

All open meetings of the California Citizens Redistricting Commission (Commission) meet the Bagley-Keene Open Meeting Act (Act) requirements by providing public access via live stream video sessions in compliance with California's Governor Order(s), Proclamations, and Government Code section 11120.<sup>1</sup>

Currently, the Commission utilizes the "Zoom" computer software application to provide public access via live stream video sessions.<sup>2</sup> Within Zoom, a communication tool, "Chat" is available to the host and participants to communicate. The Chat tool allows the host (i.e. videographer) to control whether the participants send messages only to the host, to each other, or to no one at all. Chat communications are not viewable to the public. (support.zoom.us)

In consideration of the above, Chat may only be used for generic daily administrative business of the Commission (i.e., "Sorry, I have to leave at noon", "Oops – didn't realize my mic was on," and "What time does the break end again?").

In the event, in Chat, a commissioner inadvertently communicates information about a topic within the subject matter jurisdiction of the Commission beyond daily administrative business, the Commissioner Chair shall require:

- 1) The Commissioner to read the Chat communication aloud for the public to hear
- 2) Give the Commissioner the opportunity to withdraw.

If the latter becomes burdensome to the Commission Chair, after providing written or verbal notice before, during, or after a meeting, at her or his sole discretion, the Chat feature may be disabled until addressed by the Commission.

Please notice, if any given situation is determined to be urgent by the Commissioner Chair, the Chat feature may be disabled without notice.

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<sup>1</sup> Although not required, the Commission records all of its Open Meetings. Under current law, retention of the recordings is limited to 30 days, unless determined otherwise by the Commission.

<sup>2</sup> This policy is applicable to any computer software application that may be used by the Commission.