1. Intro
   a. Review of Agenda
   b. Goal Setting
   c. Ground Rules

2. Formation / Composition
   a. Recruitment
   b. Application
   c. Review
   d. Selection
   e. Size
   f. Vacancies / Replacements

3. Support / Staffing
   a. Initial / CSA
      i. Staff on Loan
      ii. Definition of fully functional
   b. Ramp Up
      i. Org Chart
      ii. Core Staff
      iii. R.A.s
      iv. Temp Staff
      v. Consulting Services
   c. Ramp Down
   d. Long-Term

4. Finances
   a. Initial Allocations
   b. Expenditure monitoring / Management / Reporting
   c. Supplemental Requests
   d. Long-Term

5. Admin / Finance
   a. Policies & Procedures
      i. Development of Policies & Procedures
      ii. Personnel
         1. Recruitment
         2. Oversight of ED
         3. Instructions to Staff
      iii. Procurement
         1. Internal Processes
         2. External Review
      iv. Travel
      v. Public Comment

b. State Rules
        c. IT & Cybersecurity

6. Legal
        a. Existing Legal Framework
        b. Legal Support – Internal / OAG / External
                i. General
                ii. VRA
                iii. Litigation – will be subject of later LL event

7. Meetings
        a. Frequency
        b. Structure
        c. Process
                i. Decision-making

8. Agenda Setting / Internal Communications
        a. Role of Staff
        b. Role of Chair
                i. Leading the Commission vs Facilitating the Meetings
        c. Subcommittees
        d. Reporting
                i. Accomplishments vs Status

9. Training / Team Building
        a. "Curriculum"
        b.

10. Education
        a. Materials Development
        b. Delivery
                i. Commissioners
                ii. Staff
                iii. Online

11. Communications
        a. Website
        b. Media
        c. Social Media
        d. Managing expectations / Promoting Understanding

12. Outreach
        a. Establishing contacts
                i. Integration with / building on Census outreach efforts

b. Relationships with Local Redistricting Bodies
c. Relationships with Out-of-State Commissions and Groups
d. Public Input
    i. Public Input Sessions
    ii. Written Input
        1. Website / e-mail / Letters
        2. CoI Tool
            a. Electronic
            b. Paper
    iii. Access Centers

13. Data Tools / Mgmt
    a. Statewide Database
        i. Relationship with Commission
        ii. Development of Community Input Tools
    b. Software
    c. Process
    d. Surge Staffing

14. Mapping
    a. Preparation
        i. Goal- and Rule-setting
        ii. Sourcing Non-Census Data
    b. Process
        i. Visualizations
        ii. Maps from the Public
        iii. Preliminary Drafts
        iv. Public Input
        v. Further Explorations
        vi. Final Maps
        vii. Certification
    c. Public Information

15. Cross-Cutting Issues
    a. Independence
    b. Transparency
    c. Nonpartisanship
    d. Scope of Work
        i. U.S. House
        ii. State Senate
        iii. State Assembly
        iv. Board of Equalization
    e. Languages
    f. Record-keeping and Institutional Memory

g. Timeline / Level of Effort

16. Learning and Sharing Experiences
    a. Lessons Learned from Other States *(find or develop comparison table)*
        i. Arizona
        ii. Colorado
        iii. Hawaii
        iv. Idaho
        v. Michigan
        vi. Washington
    b. Lessons For Other States
    c. Lessons From & For Local Redistricting Efforts in California

17. Recommendations
    a. Legislative
    b. Regulatory
    c. Procedural